

All Staff members need a BCI or FBI Background check.

Where to get your BCI. Cost is around \$35.00.

Go to the website below. It is the Ohio Attorney General Site.

<http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing.aspx>

Either select your county by the drop down box

Or

Enter your zip code in the Zip Box

Click on Search

It will go to the places either in your county or in your zip code. This gives you the address of the place, Hours open, and in most cases the cost.

ANY ONE UNDER 18 YOU WILL NEED A PARENT OR GUARDIAN WITH YOU.

Code You Need is 3319 39B1 – School Employees-non teaching position